# Appendix C. Other Online Tools

As a contractor working with the LAUSD Facilities Services Division, we are pleased to provide additional online tools to manage your LAUSD public works projects. These online tools are available upon logging in at the FSD Labor Compliance page:

#### www.laschools.org/lcp



More detailed documentation for each of these applications can be found at the respective web addresses for each application.

### **Contractor Invoice Access**

With this application, you can confirm the status of invoices submitted to the LAUSD. For subcontractors, you can verify whether the prime contractor to whom you are contracted has received payment for the billing period during which your company performed work. To access Contractor Invoice Access, click the link in the Online Tools menu or go to the following webpage:

#### www.laschools.org/contractor/invoice-log

STATED SCHOOL	Invoice Acc	ess		Contractor Main	Certified Payroll	Invoices	Change Orders					
	Contractor Main	Invoice History	FAQ									
	tor. I td. :: Tny	voice History				You are lo	ogged in as Mr. U	Jser :: Log Out				
				[	Diselau tausiasa	1						
Select Contract	1010001 - LCP Contra	actor, Ltd.			Display Invoices							

Choose the Contract Number from the drop-down menu of LAUSD contracts to which your company is associated, and then click **Display Invoices**.

Select Contr	act 0910352	0910352 - Fake Construction Company, Inc. 🔽 Display Invoices									
Contract No. 0910352 : CONSTRUCTION AWARD; 17406; SOUTH REGION ES#6;											
Invoice	Vendor Invoice Date	Vendor Name	Contract Number	Invoice Amount	District Received Date	County Release Date	Anticipated Delivery Date	Status			
1035202	10/08/09	FAKE CONSTRUCTION CO INC	0910352	\$564,315.30	10/08/09	10/23/09	10/29/09	Closed			
91035202 91035201	10/08/09	FAKE CONSTRUCTION CO INC FAKE CONSTRUCTION CO INC	0910352 0910352	\$564,315.30 \$769,837.50	10/08/09 09/03/09	10/23/09 10/20/09	10/29/09 10/26/09	Closed Closed			

Page

\* Marked as Paid (No Warrant Information Available)

Click on Invoice Number of the invoice you wish to view. Payment Information for that invoice will be displayed toward the lower portion of the screen.

LC	.CP Contractor, Ltd. :: Invoice Details											
									Return to In	voices		
V	endor Invoice N	o. 910352	01									
	Vendor Name	Contract Number	Invoice Number	Invoice Amount	Vendor Invoice Date	Bi Pe	illing eriod	District Received Date	Approved Amount	Status		
	KE CONSTRUCTION	0910352	91035201	\$769,837.50	09/03/09	07/24 07/24	/09 - /09	09/03/09	\$769,837.50	Closed		
P	ayment Informa	ation										
#	A/P Invoice Numb	er A/P Invoi	ce Amount	Date Sent to A/P	Date Sent to C	ounty	y Warrant Info					
1	91035201	\$	769,837.50	10/12/09	10/15/09		\$769,837.50 00017427 10		10/20/09 10/26/09			

To return to the list of invoices for that contract, click **Return to Invoices**.

For any questions regarding invoices, please contact the Facilities Contracts Invoice Unit (FCIU) Invoice Inquiry Hotline at (866) 604-7521.

Page 7

# **Contract Change Orders**

With this application, you can view contract change orders approved by the LAUSD. In order to access Contract Change Orders, click the link in the Online Tools menu or go to the following webpage:

www.laschools.org/contractor/change-order

STATISTICS SCHOOL	Contract Ch	ange Orders	Contractor Main	Certified Payroll	Invoices	Change Orders	
	Contractor Main	Change Order Search					
BURD OF EDUCATO			·		You are log	ged in as <b>Test (</b>	Jser :: Log Out
LCP Vendor	:: Change Ord	ers					
Select Contract	981009 - Ficticious Co	orporation Inc 💌 Select					
Los Angeles Unified	l School District - Facili	ties Service division					
_							

Select the Contract Number from the drop-down menu, and then click **Select**. This will display the list of approved change orders.

STATISTICS SCHOOL	Contra	act Cha	ange Orders	ontractor Main	Certified Payroll	Invoices	Change Orders
Solution and the second s	Contrac	tor Main	Change Order Search				
- AND - AND					You are	ogged in as <b>Test</b>	User :: Log Out
OFEDUCE							
LCP Vende	or :: Char	nge Orde	rs				
		-					
Select Contra	ct 981009 -	Ficticious Cor	poration Inc 💌 🛛 Select				
Prime: Ficticiou	s Corporation	Inc	1	.7 (of 17) Re	cs Listed La	st Updated: Jan	27, 10 05:10 AM
Contract: 9	981009 :	LIGHTIN	G HAZARD MITIGATION				
CO Log Id	Project Num	Orig CO Date	CO Description	Additi Amo	onal Dedu unt Amo	cted Days unt Extended	Approved Date
44.00005-516	44.00005	Jan 05,00	BLDG MLK 05-2-RM 153 FURNISH & INSTALLATIO OF J-HOOKS	N \$7,086	.48 \$.00	0	Jan 17,00
44.00005-515	44.00005	Jan 05,00	BLDG MLK 05-2-RM 151 FURNISH & INSTALLATIO OF J-HOOKS	N \$5,674	.03 \$.00	0	Jan 17,00
44.00005-517	44.00005	Jan 05,00	BLDG MLK 07-4-BLDG 101 FURNISH & INSTALLAT OF J-HOOKS	ION \$4,261	.58 \$.00	0	Jan 17,00

To display the list of change orders for another contract, simply select another contract, and then click **Select**.

## **Pending Case Module**

With this application, you can verify the withhold status of Labor Compliance case investigations pending with your company. For prime contractors, you can also view the withhold status of case investigations pending with subcontractors on your contracts. In order to access the Pending Case Module, click **Additional Contractor Reports** or go to the following webpage:

#### www.laschools.org/contractor/reports

	WHIFIED SC		abor C	Compli	ance P	endin	g Case	Mod	lule				
ø	UPD OF EDUC	ATION									v	Velcome Test Use	er :: Log O
	abo	r Cor	nplia	nce C	ases								
56	earch fo	r Cases b	• v: Case N	umber 🚺					Case Stat	us: O Oper		All Find	Cancel
•	SD Co	nstruct	ion Co.	. Inc. Rec	ords Found 9								
	Case	Contract	Project	School	Prime	Sub	Date Closed	State Withhold	Reason		Checks	Disbursements	WH Balance
	03-119	0310014 45D	45D08725	25 KENNEDY	FSD Construction	n	11/17/2004		LC 1775	Claim			
				SH						Penalties			
					C0., Inc					Total			
	03-259	0210271	97.00945	KENTER	FSD		02/01/2004		LC 1776	Claim	\$0.00		
				CANYON EL	Construction	1				Penalties	\$3,400.00		
					Co., Inc					Total	\$3,400.00		
	03-315	0210271	97.00945	KENTER	FSD	LCD	11/17/2003		LC 1775	Claim			
з.				CANYON EL	Construction Co., Inc	Industries, Inc.	11/1//2003			Penalties			
3.													

The list of case investigations with your company or your subcontractors will be displayed. To filter for specific cases, choose the criterion by which to filter—Case Number, Project Number, Contractor, or School—and enter any search string. Choose the Case Status, and then click **Find**. To clear the filter click **Cancel**.

Page /